

**Stepping Stones Ministry
Recovery House Contract**

1. Profanity, vulgarity, off-colored jokes or malicious gossip will not be tolerated.
2. No smoking or chewing tobacco products are permitted in any building (house or store) or any vehicle owned or operated by SSM. Also, no tobacco products of any kind are permitted on or near the church grounds.
3. All meetings scheduled at SSM are mandatory.
4. All residents will be subjected to random alcohol and drug testing.
5. Alcoholic beverages, illegal drugs and drug paraphernalia, unreported medication, pornographic materials, firearms or any kind of weapons are strictly prohibited.
6. The drinking of alcoholic beverages or use of illegal drugs or medications other than prescribed by a doctor will not be tolerated. Your violation of this rule will automatically terminate your residency.
7. SSM property and vehicles must be treated with care at all times and never abused.
8. No food or beverages are to be consumed in SSM vehicles, nor housing bedrooms and living areas at any time.
9. SSM will not assume the cost of medical care for any resident.
10. No type of conning or soliciting will be tolerated. Borrowing or loaning of money will not be permitted.
11. Residents are required to attend a minimum of 3 weekly AA, NA, or CR meetings, as well as attend all mandatory church programs. This includes Sunday school, Sunday morning and evening services, weekly Bible study, and Wednesday evening services. Since this a Christian environment, residents are strongly encouraged to carry their Bibles to all Bible studies, devotionals, and church services. Women's program residents are required to sit in assigned seating for church services.
12. When a resident has a concern or complaint, it should be brought to a staff member immediately. To complain to a fellow resident is useless and lowers the morale of everyone involved.
13. Residents are responsible for securing all personal property. All valuables and large sums of money should not be kept in the living areas. SSM will not be responsible for any losses. SSM reserves the right to conduct random health and welfare inspections. This includes all areas.
14. Unemployed residents coming into the program will be given work therapy assignments in the ministry thrift stores. Please inform your director at the time of your screening your present work limitations, if any.

15. Any resident who decides to leave the program early should discuss it with a staff member first. Walking away or trying to influence another resident to leave may make the difference in your ability to return to the program in the future.
16. Physical altercation will not be tolerated. In-house disputes or disagreements should be resolved between the parties, and if not, must be reported to staff immediately.
17. Any resident who leaves early and against staff advice will not be able to return to the program for a period of one year and without formal evaluation by the program director.
18. Any resident who leaves early against staff advice and does not take their belongings with them, the property they leave will become SSM's after a 24 hour absence.
19. No visitors are allowed on the property. Only residents and staff are permitted access to the living areas. Residents are not permitted to sit in the church parking lot or in front of the houses in vehicles for any reason.
20. Insubordination, disrespect, outbursts of anger, and verbal abuse to a staff member will not be permitted. Any resident who feels they have been treated unjustly should take the matter to the director.
21. Please be as quiet as possible in the living areas at all times. Quiet hours are from 10:00 PM to 6:00 AM. Please respect your fellow residents.
22. Residents will be required to assist in maintenance of common areas as assigned (i.e. bathrooms, kitchen, laundry, outside area, lawn cleanup, etc.).
23. Residents will maintain a clean and neat living area (beds made, floors cleaned, furniture dusted, etc.)
24. Program fees are due on a weekly basis in the amount of \$15.00 per day. All fees are due every Sunday morning immediately following the morning worship service in the director's office.
25. A \$50.00 non-refundable security deposit is required by each resident accepted in the program.
26. Residents are required to stay on the premises for the first two weeks except for their work schedule, attending church, AA or NA meetings. Thereafter, a curfew of 8pm for two weeks and a subsequent curfew of 10pm after a total of 4 weeks will be in effect.
27. All residents are required to be on the premises of SSM Transitional Housing no later than 10:00 PM unless authorized by the on-site manager or director.
28. Sexual relationships of residents with other residents, volunteers, or employees of Stepping Stones Ministry and associated programs are strictly forbidden. Violation of this rule is cause for immediate dismissal.

29. No dating and no new relationships are permitted during the 90 day program or up to the first year that residents remain in the program. This will terminate your residency.
30. Residents are permitted to have a cell phone; however, they are not to be used or brought to the stores during normal work scheduled hours. This is cause for immediate dismissal from the program.
31. Televisions will be turned off at 11pm Sunday through Thursday nights, and will go off at midnight on Friday and Saturday evenings.
32. No vehicles (cars or mopeds) will be allowed by residents during the 90 day program without prior special authorization from the director.
33. Male residents are not allowed beyond the concrete parking area at 2111 Bull St for any reason. All foot traffic should be by way of Bull St and around to Elmwood Ave at all times. This includes being picked up or dropped off in the church parking lot. Violation of this rule will terminate your residency immediately.
34. Designated smoking areas for male residents are at the rear of 2111 Bull St and the porches of 2123 and 2127 Bull St. The designated smoking area for female residents will be the front porch of 2110 Wallace St. Be respectful of your fellow residents and use the butt cans that are supplied please.

By signing this contract, the applicant is accepted into the Stepping Stones Ministry Recovery House program, and agrees to abide by the above rules. This form will be kept as part of your file.

Date

Applicant's Signature

Date

Interviewer's Signature